

## **Heritage Avon Lake Board Meeting Minutes June 15, 2016, 9:30 AM at The Folger Home**

The meeting was called to order by President Gerry Vogel at 9:35 AM. In attendance were: Gerry Vogel, Kris Burns, Melissa Clifford, Sandi Gerhan, Tony Tomanek, Patti Zilka, and KC Zuber.

### Comments from the Public:

Drew Horton, member of Scout Troop 338 in Avon Lake, and his mother, Martha Horton, were in attendance at the board meeting. Drew is working on his Eagle Scout project in Avon Lake. The project idea was originally conceived of by Tony Tomanek. Drew will be leading the project to stencil utility poles in Avon Lake with the original Stop Number designations from the Lake Erie Electric Line. Drew is enthusiastic about this project and is learning about the history of Avon Lake. Nick Yarham, owner of Northern Hammerworks, will donate supplies for this project.

### Approval of Minutes:

The minutes from the HAL Board Meeting of May 18, 2016 were presented. Kris Burns moved and Sandi Gerhan seconded to approve the minutes as presented. The motion passed and the minutes will be posted on our website and emailed to members of council and the mayor.

### Treasurer's Report (FIN):

Sandi Gerhan distributed information about HAL's credit card usage. She requested timely notification and invoices from the board for any usage of the HAL credit card.

Sandi Gerhan presented the financial and budget reports for May 2016. The financial report reflected normal expenditures. The monthly report from time to time will reflect a negative in the Building Improvement and Repair line, as the grant reimbursement process from the State of Ohio catches up with our grant expenditures. The month to month budget report reflected normal budgeted expenditures. KC Zuber moved for approval of the financial reports and Gerry Vogel seconded. The financial reports were approved as presented.

### President's Report:

Gerry Vogel commented on the extensive amount of work done by volunteers from St. Joseph Church for their annual St. Joseph's Day of Caring. The volunteers assisted HAL members in cleaning out the second floor of the Folger Home and removing linoleum and carpeting, providing valuable help in preparing for second floor renovations. Gerry requested that Patti Zilka send a thank you to the church and its volunteers.

Frank Krempasky filed final 2015 tax returns for ALLPS and HAL, which are officially merged. A check for \$250 will be sent to Frank for his services.

Gerry Vogel will be absent for the August HAL board meeting. Melissa Clifford, Vice President, will conduct the August board meeting.

Gerry Vogel, with the HAL Building and Operations Committee, plans to apply for \$75K for the next grant cycle with the State of Ohio. The BOC will work with architect Doug Wahl to set budget plans and future construction goals.

### Committee Reports:

**PEC (Melissa Clifford):** Melissa Clifford reported on the Programming and Education Committee. A Summer Nights evening program has been planned for July 8. It will include an open house for HAL members from 5:00-7:00 PM, featuring light refreshments. This will be an opportunity for members to view the new windows, new porch and glass

doors on the first floor of the Folger Home. Following the open house, there will be a dulcimer performance (as well as other instruments) by musician Gail Carter, beginning at 7:00 PM.

The Records Management program is moving forward with the leadership of Jen Wasserman and Eric Johnson. Sherry Spenser is leading the Best Dressed Pet contest.

**BOC (KC Zuber):** KC Zuber gave an update on progress and activities pertaining to the Folger Home. Committee members are researching a new HVAC system, which is in the planning stage. Joe Scarpelli will be meeting with committee members to provide a professional recommendation. Outside areas of the home need to be painted prior to the Hardie board installation. Nick Yarham of Hammerworks will provide cost estimates on installation of the Hardie board as well as the finishing of the second floor rooms.

**PMC (Tony Tomanek):** Tony Tomanek updated the board on the Publicity and Marketing Committee. Tony is working on a flyer for the Summer Nights programs. He is also creating two wooden signs for the Ice Cream Sales. Mike Kral is assisting with lettering for these signs. A HAL newsletter is in progress.

Tony is working on acquiring rocking chairs for the new porch.

**MFR (Patti Zilka):** Patti Zilka gave an update on the Membership and Fundraising Committee. The Bar Louie fundraiser is being pursued by Tony Tomanek and Melissa Clifford. Kris Burns gave an update on Ice Cream Sales which are currently slow, but should increase as the summer progresses. Several individuals asked for a sugar free option and Kris will inquire about this type of product.

#### **Old Business:**

Gerry Vogel reminded board members to turn in Vision and Goals worksheets to Melissa Clifford by the end of the week. The STEPS program is in process, and will be headed by Melissa. Tony Tomanek and Melissa Clifford are working on a final letter and sponsorship form for possible business donations for HAL. Tony reviewed their suggestions for the different levels of sponsorship. An initial mailing will be scheduled for these materials, followed by a visit to targeted companies by Melissa and Tony. They hope to contact ten businesses by the end of summer.

KC Zuber recommended an outside plaque featuring the names of significant donors and business sponsors.

#### **New Business:**

Tony Tomanek's Rocking Chair project and fundraiser was discussed by the board. The discussion involved the type of rocking chair, security measures, storage and fundraising strategy. The consensus was that each chair has the potential for a dedicated plaque, for an individual or family name, with a \$200 donation. The board approved the project and Tony will pursue the cost of the rocking chairs.

The meeting was adjourned at 10:45 AM.

**Next HAL Board Meeting: July 20, 2016, 9:30 AM at the Folger Home**

Respectfully submitted: Patti Zilka, Secretary