

**Heritage Avon Lake  
DRAFT Board Meeting Minutes  
October 18, 2017, at the Folger Home**

**Meeting called to order** at 9:01 a.m. by President Gerry Vogel.

**Roll call:** Gerry Vogel, Sherry Spenser, Sandi Gerhan, KC Zuber, Tom Patton, and Lynn Miller. No members of the public were in attendance. Tony Tomanek was excused from attending.

**Meeting minutes** from September 2017 for the executive board meeting were reviewed. Tom moved to approve, 2<sup>nd</sup> by Sherry. Motion passed by voice vote. Minutes will be published on the HAL website and distributed to city officials.

**Financial report:** Sandi Gerhan distributed the financial report for September 2017.

- Beginning balance was \$54,864.09. Ending balance was \$27,107.04. Current balance today is \$25,955.33. Net worth today (subtracting credit card and other bills owed) is \$25,626.74.
- The budget report was distributed.

Motion to approve by KC , 2<sup>nd</sup> by Sherry. Motion passed by voice vote.

**President's report:** Gerry Vogel reported the following:

- Gerry is working on updating the sponsorship contact roster.
- The PMHM committee met yesterday. There is an issue over the lease agreement between PMHM and the city. This should be resolved soon. Their current programming is to offer tours on request and summer programs. They would like to increase this.
- Tuesdays at the FOHO – we need more people to sign up to help host.

### **Committee Reports**

#### **Programming and Education (PEC):**

- Sherry is scheduling History in the Classroom sessions. Erieview and Eastview have contacted Sherry to discuss. Sherry offered her thanks to Tom and Tomie Patton for their help with History in the Classroom events. Sherry also offered thanks to Carol Meiners, who has been instrumental in coordinating and helping during presentations. Thanks also to Jen Wasserman for her help in finding programs to schedule for HAL programming.
- Josephine Folger program: Sherry sent out handwritten postcards to members who do not have email, and received a good response from her efforts.
- The Avon Lake Women's Chorus will perform at the HAL Presents Holiday Potluck.
- HAL Presents programs have been scheduled through April.
- A program has been scheduled in February for a "Tuesdays at the FOHO."
- Sherry needs a volunteer to set up at ALPL for HAL Presents and to do video editing.
- Gerry asked if a volunteer who is setting up for Cemetery Tours on Thursday can let a service person into the Folger Home to do a repair in the basement. The repair was discovered during the backflow inspection. Gerry will arrive at 4 at the FOHO and will also set up a projector for Sherry for the 5:30 tour.
- Sherry is on the Avon Lake Bicentennial Committee. Please share ideas with her.

**Building and Operations (BOC):** KC is setting up a meeting for next week with BOC members.

- Gerry mentioned that the city wants to meet soon to update the FOHO rental agreement, which covers renting the Henry Ford room.

- Gerry contacted Doug Wahl about 2<sup>nd</sup> floor renovation options. There is no proposal yet.

**Publicity and Marketing (PMC):** Gerry reported that the PMC Chair is now Laura Ploenzke. She will shepherd the media plan, etc., and leave the creative side to Tony. Contact Laura through Basecamp to publicize events.

**Membership:** Lynn reported that the Member Appreciation event is scheduled for Sunday, Oct. 29, from 4-7. A slide show of HAL 2017 events and progress will be done at the general meeting in November, rather than at the appreciation event.

**New business:**

KC reported that the **Nominating Committee** met last week. Gerry, Lynn, and Tony agreed to serve for two more years on the board. Chuck Fye will be nominated to serve in KC's spot.

**Membership meeting on Nov. 14:** Gerry is looking for ideas on how to present. Tony and Nadge last year did a power point presentation. Sandi will provide the financial report. Gerry will ask for highlights from the board on Basecamp to include in the report. It was suggested that Nadge bring the scrapbook she has been keeping.

**November 15 board meeting:** Gerry will not be present. Sherry will chair the meeting.

**OLD BUSINESS:**

Sandi distributed the Taste of Chili report.

- Gerry will ask Laura Ploenzke to submit information for a thank you ad in the Press.
- It was suggested that floaters be scheduled in future to overlap the 2 volunteer shifts.
- Well done Sandi – very well organized and successful!
- Sandi reported that contacting vendors for raffle donations ahead of time during the summer worked well.

**Bylaw revision:** Bylaws were distributed. Tom moved to approve, seconded by Gerry. Motion passed by voice vote. Thanks were offered to Lynn, Gerry, and George Amolsch for the revisions. Lynn will post the revised bylaws on the website and mail copies to members who do not have email before the general meeting in November.

**Santa event in December:** Sandi asked if anyone has stepped up to coordinate crafts and food. Sandi will contact a Girl Scout troop to see if there is interest in helping with crafts.

Motion to adjourn by KC, seconded by Lynn. Meeting adjourned at 10:04.