

**Heritage Avon Lake
Approved Board Meeting Minutes
May 16, 2018, at the Lorain Historical Society**

Meeting called to order at 9:19 am by President Gerry Vogel.

Roll call: Steve Vass, Gerry Vogel, Chuck Fye, Tom Patton, Sandi Gerhan, Laura Ploenzke and Lynn Miller. Judy Kaminski and Tony Tomanek were excused from attendance.

Meeting minutes from April 2018: Gerry moved to approve, 2nd by Chuck. Approved by voice vote; minutes will be published on the website and distributed to city officials.

Financial report: Sandi distributed financial and budget reports for April.

- There were 2 maintenance and home repair items: 1) PMHM annual maintenance agreement for air and furnace, and 2) boiler repair for FOHO.
- New checking account for PMHM has \$10K. Major expenses for PMHM will be taken out of PMHM account. Smaller expenses will be paid from the HAL account.
- As of today, the HAL checking account balance is \$24,418.80. PMHM checking has \$10,296.67. The VISA credit card balance is \$165.72, and HAL net worth is \$34,549.75.
- **Budget report:** inflows \$1,275.00, and outflows \$1,182.98 for April 2018. We are under budget on inflows for April due to the later start for the membership drive. We are under budget on outflow expenses for April. Maintenance on the homes has been higher than expected, and insurance costs were higher than expected but overall we are under budget. Utilities are higher than expected, but on the latest gas bill we received there was a \$200 credit, which should even out the total.
- Sandi clarified that HAL is responsible for liability insurance on both properties. Tom would like to review the policy covering board members.

Motion to accept the financial reports made by Chuck, 2nd by Steve. Motion approved by voice vote.

President's report

- Gerry reported that Tuesdays at FOHO are on SignupGenius. Thanks to those who have signed up. Gerry would like each board member to host at least one evening.
- Ice Cream signups are coming soon. The permit has been received from the city.
- Today at ALPL Gerry and Laura will be hosting a presentation on Biblioboard – a way to put photos, documents online. This will be easier for volunteers to contribute photos and documents. The link will be on the ALPL webpage soon, and will be added to the HAL webpage. All AL Press issues will be added. There is no full text indexing yet, but is expected by the end of the year.

Committee Reports

Building and Operations (BOC)

- Tom distributed a packet from the BOC documenting areas in need of repair at PMHM and its annex. There are 7 items listed as needed. The BOC sees top priority for walkway repair and fence repair. BOC will send out and get quotes from various contractors.
- For door work, the original door would be reused after the threshold is repaired. The eaves are in good shape. Lots of other items need repair. We need to tread carefully with repairs since PMHM is listed on the National Register, with the Avon Lake Preservation Commission, and the State of Ohio.
- The walkway repair would be a cement path with brick relaid on top. Gerry has concerns about bricks over concrete. We need something that withstands freeze and thaw. Chuck will forward to Gerry the quote received about the walkway.
- Chuck would like to have the city contacted to see what records they have on prior repairs to PMHM. The BOC will get bids on the projects so that we can proceed.
- Sandi reminded us that we have \$10,000 approximately in the PMHM account. Tom may have other options for funding to pursue.
- Chuck mentioned that the Nord Family, Nordson, and Stocker Foundations may be interested in helping with some of these restoration costs. Chuck will look into these options.

- Sandi moved that BOC be authorized to get bids. 2nd by Steve. Motion passed. Tom will go ahead and get the jack posts and have them installed.

Publicity and Marketing (PMC)

- Laura reported that HAL Presents concluded on Monday, to be resumed in the fall. The program was “Epitaphs & Icons” by Mary Milne Jamba.
- Summer publicity will be out soon for PMHM and FOHO Tuesday Open Houses.
- Laura and Gerry would like volunteers to come and help at ALPL with sorting and scanning historical materials. She has some potential volunteers, and is happy to accept more volunteers. Tom has some potential sources for indexing. He will send contact info to Laura.

Programming and Education (PEC)

No report.

Membership

The 2018-19 membership drive is ongoing.

Old business

- **Gerry: Bicentennial update:** Avon Lake Press is working on a magazine. Tom is not sure that the AL Press and City Bicentennial Commission are working together on the magazine or if the Press is doing this on its own. Gerry gave photos for the magazine to use. Gerry will follow up with Barb Cagley for more info.
- **Insurance:** Tom will join Sandi, Chuck, and Marty to review our needs and options for insurance. Tom recommends asking the city to add HAL to their liability policy.
- **Gerry : PMHM Merger update:** we received notification from State of Ohio that merger is duly noted. The lease agreement with city is still under review. Sandi asked about impact of the merger on federal taxes. When taxes are filed next year for 2018 reporting year the federal government will be notified.
- Lynn reported that the webpage redesign work is in progress. Gerry would like to see webpage work in progress. This should be available by the end of May.

No new business.

Meeting adjourned at 10:15 am.

Next meeting: June 20, 9:00 am at the Folger Home.

Meeting minutes submitted by Lynn Miller, HAL Secretary